CHECKLIST FOR LAND DIVISION APPLICATION

Incomplete applications will be returned to the applicant and will not be processed by the Township.

Parcel Identification Number:	47-08-	47-08-	
Property Address:		**Number of New Parcels:**	Parent ___ Resulting ___

Intended Use (residential, commercial industrial, etc.):

Survey and Divisions

Submit the Following Documentation:	Answer the Following Questions:
The survey shall be prepared in compliance with Public Act 132 of 1970, for the parcel or tract of land that is subject to the application. At a minimum, the following information must be provided and attached:	If the parent parcel(s) has a metes and bounds legal description has this parcel(s) transferred ownership since April 1, 1997?
✓ North Arrow and Scale ✓ Area of parcels ✓ Existing parcel lines & dimensions - Parent ✓ Proposed parcel lines & dimensions - Child ✓ Accurate legal description of each parent parcel or tract of land and for each resulting parcel ✓ Existing or proposed deed covenants or restrictions ✓ Notice to Assessor of Transfer of the Right to Make a Division of Land (Form L-4260a)	Number of future divisions being transferred from the Parent Parcel to another parcel? Name and address of the transferor and transferee of future divisions?

Existing Conditions

	Structures currently on the Parcel (Check all that apply)	
	Residential	Commercial/Industrial
✓ Location and dimensions of all existing buildings and other land improvements on the parent parcel or tract of land.	☐ House ☐ Garage/Shed ☐ Porch/Deck ☐ Shed ☐ Fence ☐ Pool ☐ Barn ☐ Gazebo ☐ Other	☐ Buildings # _____ ☐ Storage Lot ☐ Parking Lot ☐ Other structures

Access Drives

✓ Location, dimensions and nature of proposed ingress and egress from any existing public/private road or easement. ✓ Compliance with Private Roads and Shared Driveway requirements. If a new public or private road or shared driveway is proposed, a private road/shared driveway must be provided in accordance with Section 30.00. For private roads and shared driveways, a maintenance agreement is required. ✓ Letter or permit from the Livingston County Road Commission and/or Michigan Department of Transportation, if applicable.	If on an **existing** road, Name: _____ Width: ____ Surface: _____ Private: ___ Public: ___ If a **new** road is proposed, Name: _____ Width: ____ Surface: _____ Private: ___ Public: ___ If on a **shared driveway**, Width: ____ Surface: _____ Is there an existing maintenance agreement: Yes No

Utilities and Environmental

✓ Location of wetlands, surface water, lakes, ponds, and streams. ✓ Location and type of public utility easements shall be clearly identified on the survey. ✓ Special assessments on the parent parcel or tract. If so, how such assessments will be allocated to the resulting parcels.	Is this parcel part of a designated flood plain? Yes No Panel No. _____ Are there any protected wetlands? Is this parcel served by: Water Sewer